



# Nevada Funeral & Cemetery Services Board

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## Criminal History Reporting Form

### Instructions

Complete and submit this form to report criminal action. Complete a separate form for each crime charged.

**All criminal history must be reported, regardless of how much time has passed since the date of the event.** Failure to report a criminal action or conviction may result in denial of an application for licensure. You are not required to report minor traffic violations. Note that a DUI or DWI must be reported.

### Name of Person Reporting

Full Legal Name (First, Middle, Last):

### Details of Charge/Arrest

Date of Arrest/Citation:

Arrest/Citation/Indictment Charge:

Location of Arrest/Citation (City/County/State):

Court and Case Number:

### Information Regarding Conviction

Disposition Date (mm/dd/yyyy):

☐ Convicted/Guilty

☐ Dismissed

☐ Diversion

Category:

☐ Felony

☐ Misdemeanor

Crime Convicted Of:

Sentence/Fine/Penalty Imposed:

### Required Documents

☐ Attach a detailed explanation of the circumstances surrounding the arrest and/or conviction, including any mitigating factors.

☐ Submit a copy of the citation/charging documents, sentencing document, and documents showing that the sentence was satisfied. Documentation is not required for a misdemeanor conviction older than seven (7) years.

### Attestation of Reporter

By signing below, I attest under penalty of perjury that the information I provided in this form is true and correct. I further attest that the information I provided is complete, and that I have not withheld, misrepresented, or falsely stated any information regarding the criminal action.

I agree to allow the Nevada Funeral and Cemetery Services Board ("Board") to communicate with any person in connection with the criminal history reported above. I understand that any information submitted, including this form, may be considered a public record unless otherwise deemed confidential by law.

Signature of Applicant

Date

Print Name